

RESOLUTION NO. R17-820

A RESOLUTION TO AUTHORIZE A FIRM TO PROVIDE TECHNICAL PRODUCTION, LIGHT AND SOUND SERVICES TO THE CITY

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City proposes to enter into a contract with a firm to provide technical production, light and sound services to the City;

WHEREAS, RCS Productions is the recommended firm;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Approval of Purchase. The entering into a contract to provide technical production, light and sound services with RCS Productions, as presented to the City Council on May 8, 2017 is hereby approved by the City Council.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.


SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

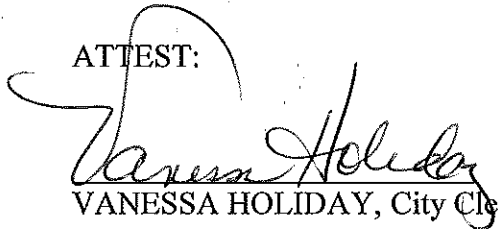
SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

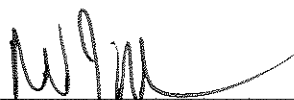
SO RESOLVED this 8th day of May, 2017.


JUDY NEAL, Mayor

ATTEST:

 (SEAL)
VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:


MICHAEL WILLIAMS, City Attorney

Council Meeting Date
05/08/2017

Requesting Agency

Conference Center and Events Department

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of lowest responsive and responsible bidder – **Conference Center and Events** - RFP#17ITB031417-DRR in the amount not too exceed \$25,825.00 with RCS Production, (Atlanta, GA) for the purchase of services for Technical Production, Light and Sound Services. This for one (1) year with two (2), one (1) year renewable option.

Requirement for Council Action *(Cite specific City policy, statute or code requirement)*

In accordance with City of Stockbridge Procurement code, sections 3.30.080 (B) requests for approval of competitive sealed bidding, shall be approved by the City of Stockbridge City Council.

Is this Item Goal Related? *(If yes, describe how this action meets the specific Council Focus Area or Goal)*☒ Yes ☐ No**Summary & Background***(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

The Conference Center and Events Department request approval of lowest responsive and responsible bidder to RCS Productions, in an amount not too exceed \$25,825.00 for Technical Production, Light and Sound Services for the Conference Center and Events Department.

The project consist of provide technical production services which shall include professional operation and production for the City of Stockbridge's venues and to meet requirements as outlined within this ITB to include sound, lighting, LED screens and back drops, backline equipment, rigging, staffing, technical assistance, technicians, load-in/out, and other services associated with production for all county events/concerts. All stage, sound and lighting equipment must be of professional touring quality.

Contractors will provide a production manager (with references) who is required to be onsite and available from load-in through load-out. The Production Manager will work closely with designated County staff and performers in advancing all production requirements and special needs prior to and during all events/concerts. This person will also be required to attend meetings and site surveys prior to and after the event to insure that all local, State and Federal codes and safety requirements are met and maintained.

Fiscal Impact / Funding Source*(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

Concerts and Events Account – \$25,825.00

Exhibits Attached*(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Tabulation Sheet

Source of Additional Information*(Type Name, Title, Agency and Phone)*

Cie Cie McGee, Conference Center and Events Manager at (770) 389-5982 ext. 255

Agency Director ApprovalCity Manager's
Approval

Typed Name and Title

Phone

Signature

Date